

**ADDICTIVE DISORDER REGULATORY AUTHORITY BOARD**  
**MEETING**

ADRA  
4919 Jamestown Avenue  
Ste. 203  
Baton Rouge, LA 70808  
January 18, 2019  
11:00 A.M

- I. Call to Order: Roy Bass, Chairman
- II. Roll call; set quorum: Bernadine Williams, Secretary/Treasurer
- III. Public Introductions and Representation
- IV. Approval of July 29, 2018 Minutes: Bernadine Williams, Secretary/Treasurer
- V. Treasurer's Report: Bernadine Williams, Secretary/Treasurer
  - a) October 2018
  - b) November 2018
  - c) December 2018
- VI. Public Questions or Comments
- VII. New Business
  - a) Approval Of Applicants to be Credentialed
  - b) Succession Planning For LASACT- Marolon Mangham
  - c) Degree Waiver Request- Derek Allen
  - d) Degree Waiver Policy Review
  - e) Budget Approval
- VIII. Old Business
  - a) Online Credentialing Management System Update
  - b) ORM Insurance Premium-Letter Sent
- IX. Executive Director's Report

Adjourn Meeting: Next Meeting date: ADRA Office; April 12, 2019

**Minutes**

Regular Meeting of Addictive Disorder Regulatory Authority Board

ADRA  
4919 Jamestown Ave Ste 203  
Baton Rouge, LA 70808  
January 18, 2019  
10:00 A.M

*I. Call to Order*

The January 18, 2019 regular meeting of the Addictive Disorder Regulatory Authority Board was called to order by Roy Baas, Chairman, at approximately 11:00 the meeting was held pursuant to public notice, each member received notice and notice was properly posted.

*II. Roll Call (Attachment 1)*

**Members Present:**

Roy Baas, LAC, CCGC, CCS, Chairman  
Kerri Cunningham, LAC, CCS  
Catherine Lemieux .LCSW  
Paul Schoen, LAC, CCGC, Vice-Chairman  
Deborah Thomas, PH.D, LPP  
Bernadine Williams, LAC, CCS, CCGC Secretary/Treasurer  
Ken Roy, MD

**Members Absent:**

Martin Thibodeaux, LAC

**ADRA Staff Present:**

Lauren Lear, Executive Director  
Renee Franklin, Assistant Director  
Jeanne Hollingsworth, Administrative Assistant  
Celia Cangelosi, Board Attorney

*III. Public Introductions*

Derrick Allen  
Marolon Mangham  
Debra Thomas

*IV. Approval of October 19, 2018 Minutes (Attachment 2)*

A draft of the October 19, 2019 board meeting minutes was presented for approval. A motion was made to approve the minutes by Paul Schoen and seconded by Debra Thomas. The motion was approved after a unanimous vote in the affirmative.

*V. Treasurer's Report (Attachment 3)*

The October, November, and December 2018 Treasurer's Reports were presented by Lauren Lear. A motion was made by Paul Schoen and seconded by Debra Thomas to accept the report as given. The motion was approved after a unanimous vote in the affirmative.

*VI. Public Questions or Comments:*

None at this time.

**Minutes of ADRA Board Meeting of 01/18/2019**

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*VII. New Business*

a) Approval of Applicants to be Credentialed:

A motion was made by Bernadine Williams and seconded by Paul Schoen to approve the applicants to be credentialed. The motion was approved after a unanimous vote in the affirmative.

b) Succession Plan: Marolon Mangham

LASACT's Executive Director, Marolon Mangham, reported that a succession plan was proposed to LASACT's Executive Committee for implementation. Once the plan is in place, transition should take about 3 years to complete. The progression of this plan will be updated regularly.

c) Degree Waiver Request: Derick Allen

A motion was made by Bernadine Williams and seconded by Kerri Cunningham to approve Derrick Allen's degree waiver request. The motion was approved after a unanimous vote in the affirmative.

d) Degree Waiver Policy Review:

Paul Schoen requested that the degree waiver policy review be added to the agenda due to the increased volume of degree waiver request we've received lately. The board agreed that we need to do some framework to create a template to ensure that every applicant who wishes to apply for a degree waiver is clear on what our guidelines and requirements are when it comes to a degree waiver request. ADRA staff will begin drafting up guidelines/instructions for the degree waiver process.

e) Budget Approval:

A motion was made by Bernadine Williams and seconded by Catherine Lemieux to approve the ADRA annual state report. The motion was approved after a unanimous vote in the affirmative.

*VIII. Old Business*

a) Online Credentialing Management System Update:

We've been working with Certemy staff to train on their system. ADRA staff is making progress. We should have a live date shortly.

b) ORM Insurance Premium:

Lauren sent an email to her contact at ORM to check on the status of the letter we sent in regards to the 10k premium we were billed for. The email has been read, but no response yet. We should have an update at our next board meeting.

*IX. Executive Director's Report : Lauren Lear, Executive Director:*

We're currently working on a list of policies that we would like to create and post on our website for clarification purposes. As we create these policies, we'll bring them to the board for discussion, editing, and approval before we post on our website.

A motion was made by Catherine Lemieux and seconded Bernadine Williams by to adjourn the meeting. The motion was approved after a unanimous vote in the affirmative.

Respectfully Submitted,

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Bernadine Williams, LAC, CCGC, CCS Secretary/Treasurer